**Socialist Republic of Vietnam   
Independence - Freedom – Happiness**

Student name:…………………………………..

Student ID:……………………………………..

Student telephone number:……………………..

Email:…………………………………………..

Academic Year:

Reason for Requesting Incomplete grade: ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………

Ho Chi Minh City, date.......month.......year......

Student signature

Dean of School Computer Science and Engineering/ Advisor’s